

# NCO ACADEMY

33009 761<sup>st</sup> TANK BATTALION AVENUE  
FORT HOOD, TX 76544



## WARRIOR LEADER COURSE STUDENT GUIDE

(1 MARCH 2010)

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## WELCOME TO THE NCO ACADEMY WARRIOR LEADER COURSE



AFZF-NCOA

01 March 2010

### MEMORANDUM FOR STUDENTS

SUBJECT: Welcome Letter

1. Congratulations on your selection and welcome to the United States Army Noncommissioned Officer Academy (NCOA) at Fort Hood, Texas. Your selection indicates the Army's trust and confidence in your potential leadership ability to serve in positions of greater responsibility. Our goal and mission while your assigned to the NCO Academy is to provide excellent academic and performance based evaluations in an institutional based environment to develop competent, confident, well trained and educated small unit leaders.
2. The Noncommissioned Officer Academy is committed to providing you with an excellent training experience. Our Cadre will treat all Soldiers as team members, challenge you mentally and physically, treat you with dignity and respect. We accept the challenge in academic and performance oriented excellence and graduate students to the greatest extent possible. We pledge to sharpen your existing leader and war fighting skills; teach and instill the Warrior Ethos while ingraining the seven core Army Values. We intend to enhance your ability to motivate, train, and lead Soldiers.
3. A positive attitude, time management skills, and good study habits are great tools to possess. However, it is up to you to achieve excellence. Upon graduation, your tool box will be full of current and relevant information to pass on to those you lead. We hope you will confidently accept more challenging leadership positions that attest to your professional development.
4. This is probably one of the few opportunities you will have to work closely with Soldiers from all branches of the Army, so take full advantage of it and get to know as many of your peers as you can. Our differences make us a much stronger Army!
5. Make the most of your experience at the Academy and good luck during the challenging days ahead.
6. **"Train the Best to Lead the Best"**

TEDD J. PRITCHARD  
CSM, USA  
Commandant

## CHAPTER 1

### GENERAL ADMINISTRATION

**COURSE OVERVIEW:** The Warrior Leader Course (WLC) is a 15-Day Program of Instruction (POI), branch immaterial course that trains the basic skills, knowledge and behaviors necessary to be a professional NCO. WLC produces competent junior NCOs who are qualified team/section/squad leaders, trainers of leader and warfighting skills, evaluators and counselors, conductors and participants in individual and collective training, and teachers of leader skills, knowledge and attitudes. WLC instills self discipline, professional ethics and establishes the foundation for further training and leader development. WLC is conducted in a challenging, leadership-intensive Noncommissioned Officer Academy environment.

**1-1. PURPOSE:** This guide outlines applicable policies and procedures for students reporting to the Noncommissioned Officers Academy (NCOA). All students must carefully read this guide.

Students are responsible for abiding with and complying with its contents within 24 hours after arrival at the NCO Academy. Failure to comply with the policies or procedures contained herein could result in an early release from the Academy.

**1-2. PRIVATELY OWNED VEHICLES:** All POVs driven must meet all vehicle safety, inspection and installation registration requirements. POVs will not be brought to the Academy on Day 1. However, if students are allowed to go home after Day 1, the uses of POVs are authorized. Once POVs are parked for the day, the students are not allowed to go back to their POV unless directed by the NCOA Leadership.

**1-3. TELEPHONE:** To utilize the military phone for **OFFICIAL BUSINESS ONLY**, contact the SGL. Cell phones may be brought, but can only be used on the student's personal time in the evening and in break areas only. Cell phones will be carried and used as necessary during the Land Navigation Course.

**1-4. STUDENT PAY:** Your parent unit has the responsibility for your pay. Should you fail to receive your pay on payday, notify your sponsor, small group leader (SGL), and/or parent unit.

**1-5. RELIGIOUS SERVICES:** When classes are scheduled for Sunday, the NCO Academy will provide a non-denominational service at 1<sup>st</sup> Cavalry Division Memorial Chapel from 1100-1200. Opportunity to attend services may not be available every Sunday. Students should contact their SGL for further guidance.

**1-6. VALUABLES:** You are reminded that the safekeeping of valuables is a personal responsibility. It is recommended that high dollar personal valuables not be brought to the Academy. Each student will bring two (2) combination or padlocks.

**1-7. MEDICAL AND DENTAL TREATMENT:** Students needing to go on sick call will report to their Small Group Leader (SGL) or Staff Duty Noncommissioned Officer (SDNCO) for sick call slips. TDY Soldiers will be treated at the Thomas Moore Clinic. Emergency treatment is available at Darnell Army Community Hospital (DACH) at all times. Students will report to the SDNCO located in Building 41002, the NCOA barracks. Sick call slips will be returned to (SGL, SSGL, or 1SG) immediately upon returning from sick call. Students assigned to a Fort Hood unit will be transported to sick call by their sponsor. TDY students will be transported by the SDNCO. Students must be aware that missing training may jeopardize their academic success. (Students can not miss more than four academic hours). TDY students are not required to bring their health and dental records with them for the course. The uniform for sick call is ACUs.

**1-8. LAUNDRY:** The laundry room is located throughout each wing of Building 41002. Washers and dryers are provided for your convenience. Liquid detergent will only be used. **Do not bring powder detergent.** Powder detergents clog the machines and damage the washing machines. The laundry room will be cleaned nightly.

**1-9. OFFICES:** All offices are **OFF LIMITS** to students except when directed to report by the NCOA leadership.

**1-10. VISITATION:** Due to the fast pace of the 15-day POI, sponsors are allowed to visit Soldiers with prior authorization from the NCO Academy Commandant. **SPONSORS ARE ALLOWED TO DROP OFF/PICK UP PERSONAL ITEMS AT THE BARRACKS AFTER 1730.** All visitors must report to the SDNCO. The phone number for the SDNCO is 289-2990.

**1-11. Enrollment Requirements:**

a. Soldiers attending the NCO Academy will report for class enrollment in the proper PT uniform. The appropriate PT uniform standard is prescribed by Fort Hood directive concerning PT uniform posture and standards as noted for the season.

b. Soldiers attending the NCO Academy must meet weight/body fat and physical fitness standards per AR 600-9.

c. Soldiers eliminated from WLC for other than academic reasons will not be eligible for further NCOES training for a period of 6 months.

d. Soldiers must have any profiles approved by the NCO Academy Commandant prior to enrollment. Questions should be directed to the OML Manager at (254) 287-9190 or WLC Student Operations/ Administration at (254) 287-0222 or DSN is 737-0222.

**1-12. STUDENT GUIDE DISTRIBUTION:** The student guide is provided to the MSC Schools NCOs at the NCO Academy schools meeting, conducted at the Academy for assigned Fort Hood Soldiers. Soldiers from other installations may receive the Student Guide from their respective Schools Managers. It can also be downloaded from the Academy website at <http://www.hood.army.mil/ncoa>.

## CHAPTER 2

### STUDENT ADMINISTRATION

**2-1. STUDENT CONDUCT:** The NCO Academy trains and enforces the standards of the United States Army as prescribed by appropriate regulations, traditions and directives. It is the student's responsibility to maintain this standard during the course of instruction and throughout their military career. While on and off duty, you will maintain high standards of appearance and conduct. Misconduct of any type, no matter how small, may result in an immediate disciplinary dismissal.

**2-2. STUDENT ASSIGNMENT:** During in processing, you will be assigned to a platoon and receive a student number. It is very important that you place your student number, rank, and name on all correspondence while assigned to the NCO Academy. Unless otherwise directed, place this information in the top right corner when filling out documents. The student ID number is comprised of your platoon number, your squad number, and the number for which you fall in the squad. (1 for 1<sup>st</sup> platoon, 1 for 1<sup>st</sup> squad and 01 for being the 1<sup>st</sup> Soldier in the squad) It will be written 1101.

**2-3. UNIFORM AND EQUIPMENT:** You are required to have certain items of clothing and equipment in your possession while at the Academy. Personnel with prescription eyewear must have their military issued glasses. **Wearing of contact lenses is not authorized in the field environment.** An inventory will be conducted during your in-processing to determine accountability and serviceability. The uniform for each day is indicated on the training schedule. Civilian clothes will not be worn while attending WLC, except when specifically authorized during Commandant's Time.

**2-4. TRAINING SCHEDULE:** A copy of the training schedule is posted on a bulletin board in each wing of the student classrooms. A schedule will be issued to each student Squad Leader, Platoon Sergeant, and First Sergeant to be maintained in the their Leader's books.

**2-5. FORMATIONS:**

- a. Students will march to and from in formations for all training.
- b. SGLs are in charge of any marching element moving outside of the Academy grounds.
- c. SSGLs are responsible for the overall movement for each training day.

**2-6. CLASSROOM PROCEDURES:** Classroom norms will be established by the SGL at the beginning of the course. A Classroom Leader will be appointed for each classroom. While the

emphasis of classroom conduct is to foster the best learning environment possible, students are expected to maintain professional discipline and bearing at all times. Classrooms will be maintained in a high state of organization, cleanliness and repair at all times. Smoking, eating, and drinking other than water in classrooms are prohibited.

## **2-7. SPECIAL INSTRUCTIONS:**

- a. All inspectable items such as billets, field equipment, uniforms, lockers, etc., will be prepared for inspection prior to first formation daily.
- b. Brooms, mops and cleaning materials will be kept in appropriate areas.
- c. Buffers will be stored so that the brush is not in contact with the floor or wall. When not in use, buffers will be secured.
- d. Lights will be turned off when billets are unoccupied. Student leaders will inform subordinates of the time and place of any evening details to be performed.
- e. Fire extinguishers will not be removed or tampered with.
- f. When not in your assign room, a complete and appropriate uniform will be worn.
- g. Students will not leave the Academy area for any reasons unless authorized specifically by the NCOA 1SG or higher authority.
- h. Students will ONLY use cleaning materials issued by the SGL to clean the barracks. Students WILL NOT purchase any cleaning materials for the barracks.
- i. Students will observe all proper customs and courtesies at all times. Whenever a Soldier of lesser rank is addressing a senior, that Soldier will assume the position of parade rest (if addressing an enlisted senior) or attention (when addressing an officer).
- j. Pocket sized radios, cd players, mp3 players or iPods are the only radios authorized. They will only be used when inside the barracks during personal time with headphones only. Larger radios are not authorized.
- k. No eating or smoking in the barracks. All tobacco products will only be used in designated areas; this includes smokeless tobacco (dip).

## **2-8. SAFETY: SAFETY IS FORCE PROTECTION.**

- a. Force protection must be an integral part of mission accomplishment by including risk assessment and risk management in the decision making process. Risk assessment/management eliminates unnecessary risks, minimizes fratricide, and avoids accidental injury to Soldiers and damage to equipment. Force protection responsibilities continue around the clock, both on and off duty. Safety in training and training safety are not synonymous. Safe training is achieved by integrating safety in the planning, development, and conduct of training (FM 7-0 and FM 7-1).

Leaders must commit to accomplishing missions without unnecessarily jeopardizing lives and equipment. They must recognize unsafe behavior while making prudent risk decisions and developing operational processes to minimize hazards.

b. Training safety consists of three interlocking tiers:

Tier 1 - The Commander: Validating soundness of training and evaluation plans for safety and resolving safety issues.

Tier 2 - The First Line Leader: Identifying necessary actions by responsible individuals, establishing a system to monitor training safety, and focusing on adherence to standards.

Tier 3 - The Individual: Ensuring Soldiers look after themselves, others and know how to recognize unsafe conditions and acts.

**2-9. BARRACKS SECURITY MONITORS (BSM):** Each wing of Building 41002 will have a security monitor posted from lights out until first call. These monitors may be called CQs, fire guards, or weapon guards. The primary responsibilities of the BSM are to ensure no unauthorized personnel enter the building and to alert the occupants in the event of an emergency. The uniform for duty will be PT uniform. The BSM roster is prepared and posted by the Company student 1SG's with SGL guidance for length of duty and type. Each roster will be posted. A DA Form 1594 (Duty Journal) will be kept by each building's BSMs. All events or incidents will be logged. **The last BSM will complete the bottom of the form, sign it and turn it in to the SDNCO,** no later than first call. No one is exempt from this duty, regardless of their position within the student chain of command.

## **CHAPTER 3**

### **STUDENT ORGANIZATION**

#### **3-1. The NCO Academy Chain of Command:**

Throughout the course, students will be assigned and evaluated at least two times (once in garrison and once in the field) in a leadership position. Responsibility for the control and discipline of the students rests with the NCO Academy Chain of Command.

##### **a. Academy NCO Chain of Command**

- (1) Commandant
- (2) Deputy Commandant
- (3) First Sergeant
- (4) Senior Small Group Leader
- (5) Small Group Leader

##### **b. Student NCO Chain of Command**

- (1) Student First Sergeant
- (2) Platoon Sergeant
- (3) Squad Leader
- (4) Team Leader

#### **3-2. RESPONSIBILITIES:**

a. The SGLs are responsible for the overall administration, billeting, messing and processing of all students. In addition, SGLs have the responsibility of conducting squad training and rendering evaluations of the students to include making on the spot corrections and counseling.

##### **b. The student leadership responsibilities include the following:**

- (1) Attending all classes with their assigned small group.
- (2) Organizing the Student Company for formation.
- (3) Giving and receiving accurate accountability reports and accountability of Soldiers and weapons at all times.
- (4) Disseminating information down to the members of each team and ensuring subordinate leaders are kept informed at all times.
- (5) Movement of the company when directed by the training schedule.
- (6) Maintaining areas of responsibility to include billets, classrooms, and outside/common areas.

(7) Ensures platoon/Academy equipment is properly stored or displayed IAW Academy SOP.

(8) Report violations of instructions or policies, to their SSGL or 1SG as soon as possible.

(9) Properly brief the new student leader when leadership positions are changed.

**3-3. STUDENT FIRST SERGEANT:** Students selected for this responsibility are done so based upon their academic standing, initiative, motivation, and professionalism. In addition to the duties listed above, other responsibilities include:

- (1) Responsible for the police and orderliness of the Academy area as a whole.
- (2) Supervises students in the dining facility and ensures that students are not loitering.
- (3) Other responsibilities as directed by the SSGL.

**3-4. STUDENT PLATOON SERGEANT:** The same selection criteria as prescribed for the student First Sergeant applies to the student platoon sergeants. Student platoon sergeants are assigned by the SSGLs. In addition to the duties listed under 3-2b, other responsibilities include:

- (1) Ensuring platoon members are awake at first call and preparing for formation.
- (2) Have 100% accountability of platoon members at all times.
- (3) Performs additional duties as directed by their SSGL.

**3-5. STUDENT SQUAD/TEAM LEADER DUTIES:** Squad Leader/Team Leader positions are assigned and evaluated by the SGL. In addition to the duties listed under 3-2b, other responsibilities include:

- (1) Keeps the student NCO Support Channel informed of squad/team members who need help with problems.
- (2) Checks each member of the squad/team at first call to ensure that they are awake and preparing for first formation.
- (3) Checks the squad/team at all formations to ensure that all members are present, and in the proper uniform.
- (4) Have 100% accountability of squad/team members at all times.
- (5) Performs additional duties as directed by cadre.

a. All students must ensure that tasks are accomplished according to standards, strictly adhere to instructions from the student leadership. Students performing assignments in leadership positions must ensure that they are familiar with the duties required of the position to which they are assigned.

b. Full cooperation of students is required at all times. **Disobedience or failure to respond to orders issued by a student leader could result in a disciplinary release from the course.**

c. The students in leadership positions must bring any disobedience or noncompliance situation to the attention of the NCOA leadership.

## CHAPTER 4

### ACADEMY STANDARDS AND EVALUATION

**4-1. STANDARDS AND CONDUCT:** The NCO Academy is dedicated to the principle of leadership by example.

a. Military Courtesy: Students will maintain the highest standards of military courtesy while at the Academy. Appropriate greetings and courtesies for passing/visiting officers and NCOs will be observed. One important exception is when classes are in progress. **Under no circumstances will a class be disrupted for the purpose of courtesy.** The priority of training takes precedence at the Academy and visitors will understand.

b. Personal Appearance: You are required to attain and maintain a high standard of appearance at all times. Strict adherence to standards outlined in AR 670-1 and III Corps Phantom Warrior Standards Guide is the rule. There are no exceptions.

c. Honor Code: The NCO Academy operates on the honor principle. Integrity is an accepted basic attribute of leaders. Our word (and/or signature) is our bond. Lying, cheating or stealing is not tolerated. Violation of the honor system constitutes grounds for dismissal from the course.

**4-2. GRADING SYSTEM:** Students are graded on both a percentage and “go/no-go” system. Evaluations consist of performance evaluations in land navigation, physical fitness training, conducting a training management class and two leadership evaluations (Garrison and Tactical). The Land Navigation exam requirement is 3 out of 4 points within 3 hours to receive a “go.” All students who fail an evaluation will be provided a second attempt to pass. Regardless of the student’s actual grade achieved on any retest, the maximum allowable credit is 70 percent. However; a record of the final retest score will be placed in the student record to establish the level of proficiency attained. Students failing retest may receive a Marginal DA 1059 or release from the course (at the discretion of the Commandant).

**4-3. BILLETS INSPECTION:** The billets will be inspected daily by the student leadership and SGLs.

**4-4. IN-RANKS INSPECTION:**

a. An in-ranks inspection student leadership monitored by SGLs will be conducted daily unless otherwise directed by the training schedule.

b. Individual deficiencies will be noted and the student will be required to make the necessary corrections.

c. During inclement weather, the squad will conduct their inspection in their assigned classroom.

**4-5. STUDENT DEVELOPMENTAL COUNSELING:** The students will receive the following counseling while attending WLC:

a. Initial counseling. (reception and integration counseling) The SGL should determine whether or not a Soldier has any personal problems or outside distracters that would interfere with the student completing the course.

b. After any test failure or re-test failure.

c. Mid-course Developmental Counseling. (Progress to date)

d. Comprehensive End-Of-Course-Developmental Counseling.

e. Developmental Action Plan (DAP): The SGL will consolidate and analyze student performance evaluations near the end of the course and provide students documented feedback in the form of a Developmental Action Plan. The DAP will identify the students strengths, weaknesses, and developmental needs.

f. Adverse or other event oriented counseling is only given if the situation warrants.

**4-6. PASS PRIVILEGES:** Passes are **NOT** granted during attendance at the NCO Academy. During federal holidays, students may be granted Commandant's Time.

**4-7. ACADEMIC EVALUATION REPORT (DA FORM 1059):** The Academic Evaluation Report (AER) is designed to portray the accomplishment and the leadership potential that an individual demonstrates while attending the NCO Academy. A maximum of 20% of class enrollment may have block 11A, "*Exceeded Course Standards*" annotated on their DA Form 1059. The Academy prepares the DA Form 1059 immediately prior to graduation or in conjunction with dismissal. The student must ensure that he/she has a copy of the DA Form 1059 in his/her possession prior to departing the Academy area. It is the student's responsibility to ensure all personal data is correct on the DA Form 1059 prior to leaving the Academy area.

**a. EXCEEDED COURSE STANDARDS:** (will not exceed 20% of the class enrollment).

The following guidelines represent the minimum considerations for this rating:

- (1) Displayed superior performance, Army values, and the Whole Soldier Concept throughout the course, and
- (2) Received a first time GO on all examinations/evaluations and has an overall academic average of 90% or higher on the combined requirements, and
- (3) Has a SUPERIOR rating in three or more rated "DEMONSTRATED ABILITIES" in Block 12, DA Form 1059, and
- (4) Did not receive any adverse developmental counseling, and
- (5) Presented superior military appearance and bearing throughout the course.

**NOTE:** If more than 20% of the students exceed course standards, use student academic scores to determine standing.

**b. ACHIEVED COURSE STANDARDS:** For students who achieve course standards but do not meet the above criteria, the following guidelines represent the minimum considerations for this rating:

- (1) Have an academic average of 70% or higher. This includes all examinations and performance evaluations.
- (2) Have not received more than two adverse developmental counselings (neither for the same offense-excludes counseling for academic shortcoming).
- (3) Have as a minimum, a satisfactory rating in the demonstrated abilities block 12b, c, and e, of the AER.

**c. marginally ACHIEVED COURSE STANDARDS:** For students who achieve course standards and do not meet the above criteria, the following guidelines represent the minimum considerations for this rating.

- (1) Received a minimum of "Satisfactory" ratings in block 12b, c, d and e, but required retesting on fifty percent or more course graduation requirements, or
- (2) Received three or more adverse developmental counselings (excluding counseling for academic shortcomings). Refer these students to the Commandant for dismissal consideration, or
- (3) Students whose personal characteristics, behavior, attitude, conduct, or overall performance does not justify dismissal, but warrants documentation.

**d. FAILED TO ACHIEVE COURSE STANDARDS:**

- (1) Failed to meet any course graduation requirement, or
- (2) Dismissed from the course IAW regulatory guidance.

**4-8. STUDENT STUDY HALL:** Students will attend study hall at the times listed on the training schedule. This time is for the student to prepare for the following day's training.

(1) The Commandant directs that only those students who fall in the categories listed below attend a 1-hour mandatory study hall as annotated on the training schedule:

- a. Students who fail any of the oral evaluations.
- b. Students whose academic average is below 75 percent.
- c. When SGLs have determined a student has poor study habits or are having difficulty retaining information.
- d. Students who are not adequately preparing themselves for the next day's training as identified by their respective SGL.

(2) All students will attend an 1-hour study hall prior to any written examination. No one is excused from this study hall without the approval of the Commandant.

(3) Students can attend study hall at their own discretion any time if they feel additional instruction is needed.

**4-9. ATTENDANCE:** Any student who has an official or medical appointment, quarters, or any emergency that causes a student to miss 4 academic hours of POI will be released from the Academy. The training is critical and time does not permit the student to recover before moving on to other subject material.

## CHAPTER 5

### ACADEMIC AND PERFORMANCE HONORS

**5-1.** Not more than 20% of enrollment, based upon the criteria listed below will be selected for the academic honor roll. In addition, there are performance awards for leadership challenge and Commandant's Challenge. These awards are discussed below. All awardees will have special notations made to their academic evaluation reports.

a. Academic awards: The top graduate is designated as the Distinguished Honor Graduate.

- (1) Must have a 90% or higher overall academic average.
- (2) A Superior rating in 3 or more areas.

b. The number two graduate is designated as the Honor Graduate. The remaining top 20% (academically) are placed on the Commandant's List. Placement within the top 20% is determined by (in order of precedence):

- (1) Must receive first-time "GOs" in all performance and leadership evaluations.
- (2) Performance on the Land Navigation exam (i.e., if the above is equal, a 4 for 4 performance on Land Navigation places higher than 3 for 4).
- (3) The Academy will conduct an academic review board to resolve ties. The criteria are as follows: Land Navigation Evaluation Results (highest to lowest).

c. **Performance awards:** The leadership award is presented to the top student leader, as nominated by their peers.

**(1) Leadership Challenge Awardee:**

- a. Must be chosen by peers.
- b. Must not have any derogatory counselings.
- c. Must be first time "GOs" in all evaluations.
- d. Must pass leadership board.

**(2) Commandant Challenge Awardee:**

- a. Must be chosen by peers.
- b. Must not have any derogatory counselings.
- c. Must be first time "GOs" in all evaluations.
- d. Must pass Commandant challenge board.

## **CHAPTER 6**

### **GRADUATION**

#### **6-1. Graduation:**

Graduations are held at Howze Theater at 1000. Check the NCO Academy website, or at Building 33009, 761<sup>st</sup> Tank Battalion Avenue, Fort Hood, TX 76544 or Phantom Distro for changes to any graduation ceremony. It is the student's responsibility to notify their unit as to the time and place of their graduation.

APPENDIX A

NCO ACADEMY  
WLC PACKING LIST

CURRENT AS OF: 1 MARCH 2010

RANK \_\_\_\_\_ LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_

UNIT \_\_\_\_\_ POST \_\_\_\_\_

#	Description	REQ	M	UN	F
1	Bag, Duffel	1			
2	Rucksack (complete w/ straps)	1			
3	Lock, Key or Combination	3			
4	Bag, Barracks	2			
5	Bag, Waterproof	1			
6	Kevlar/ACH, Band with Last Name	1			
7	Kevlar/ACH, Camouflage Cover with Rank	1			
8	Kevlar/ACH	1			
9	Suspenders, LCE or LBV / OTV / RFI (Equivalent)	1			
10	Belt, Individual Equipment	1			
11	Case, Field First Aid W/Dressing	1			
12	Canteen, Water (1 QT)	2			
13	Cover, Canteen Water (1 QT)	2			
14	Camelback (ACU, BLACK, OLIVE GREEN)	1			
15	Cup, Canteen / Optional	1			
16	Case, Small Arms Ammunition	2			
17	Magazine, Weapon	7			
18	Flashlight w/ batteries	1			
19	Parka Wet Weather	1			
20	Trouser Wet Weather	1			
21	Overshoes, Rubber	1 PR			
22	Cap Patrol,	2			
23	Beret w/ Unit Insignia	1			
24	Extra Rank, Name tags, U.S. Army tags, Patches	2 SET			
25	Necklace, Tag ID w/ Long & Short Chain	1 SET			
26	ID CARD, CURRENT	1			
27	Shirt, ACU	4 SET			
28	Trousers, ACU	4 SET			
29	Belt, Trousers	1			
30	Canvas Boots (Tan)	2 PR			
31	Socks, Cushion Sole, (Black/Green/ACU) OG 508	7 PR			
32	Undershirt, Tan	7			
33	Undershirt, CW, Polyester	1			
34	Coat, Cold Weather (ACU/BDU) Gortex/Field Jack.	1			
35	Liner, Coat, Cold Weather	1			
36	Gloves, Leather Black Shell	1 PR			
37	Inserts, Glove, Wool	2 PR			
38	IPFU Jacket	1			
39	IPFU Pants	1			
40	IPFU Shorts	2			
41	IPFU Shirt, Short Sleeve	2			
42	IPFU Shirt, Long Sleeve	1			
43	PT Cap, Grey Fleece	1			
44	Reflective Belt (GREEN)	1			
45	Shoes, Running (Must have running shoes)	1 PR			
46	Socks, Athletic (White) CREW OR CALF LENGTH	5 PR			
47	Mattress, Pad / Sleeping Mattress	1			
48	Kit, Personal Hygiene w/ Articles	1			

#	Description	REQ	M	UN	F
49	Washcloth, Brown	2			
50	Towel, Bath, Brown	3			
51	Shoes, Shower	1 PR			
52	Wrist Watch	1			
53	Army Issue Compass- Lensatic w/ Case	2			
54	Protractor, GTA 5-2-12 (see note #4)	2			
55	STP 21-1 SMCT (Newest Edition)	1			
56	Ballistic, Eye Protection / Clear	1			
57	Ear Plugs, w/ Case	1 PR			
58	Whistle	1			
59	Mechanical Pencil .05 Lead & #2 Pencils	2			
60	3x5 Cards	PKG			
61	Soldiers Individual Weapon (M16A2, M4, or M249)	1			
62	Kit, Cleaning w/ CLP	1			
63	Blank Adapter (Not On Weapon)	1			
The Following is Encouraged for WLC Attendees to Bring:					
64	Extra Batteries				
65	Alarm Clock				
66	Hangers				
67	Extra PT Uniforms				
68	Extra Socks and Underwear				
69	Chap stick				
70	Laundry Detergent (Liquid only)				
71	Bug Spray				
72	Sun Screen				
73	Foot Powder				
74	550 Cord				
75	Elbow / Knee Pads (Highly Recommended)	1 PR			
76	Poncho, Wet Weather	1			
77	Cap, Cold Weather or Bakiava	1			

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Inspector Signature \_\_\_\_\_ Date \_\_\_\_\_

1SG Signature \_\_\_\_\_ Date \_\_\_\_\_

1. Bring extra money for haircuts and any personal items you may need.
2. Only authorized and serviceable equipment IAW AR 670-1 (3 FEB 05) and AR 710-2 (28 MAR 08) will be allowed.
3. No court, tennis, or basketball shoes are authorized for use in IPFU.
4. Soldiers are required to bring Protractor GTA 5-2-12 available at the Training Support Center, Bldg 230.

\* Unit 1SG must verify this document and the Soldier must have it in his or her possession during enrollment.